

We are pleased to have the opportunity to build your new custom home. The custom building process is very exciting and will involve many trades and contractors that you will never meet. It is very important that we create written specifications and architectural drawings that accurately communicate as much information as possible about the home you want us to create. What follows is a guideline to help you put your general desires on paper; in addition, we will complete a computer specification program to clarify allowances and finishes. After you have listed all the elements you want, we will work with you to shape these into your new home. We look forward to working to make your dream home a reality.

#### CONTACT INFORMATION

Name: \_\_\_\_\_

Phone #s: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

Fax \_\_\_\_\_ E - mail \_\_\_\_\_

Names and ages that will be occupying the home \_\_\_\_\_

#### SITE INFORMATION

A. Lot \_\_\_\_\_ Block \_\_\_\_\_

Subdivision \_\_\_\_\_

B. Street Address

\_\_\_\_\_

C. Will there be any major site improvements? (pool, tennis court, sport court, terraces, boat docks, etc)

\_\_\_\_\_  
\_\_\_\_\_

#### EXTERIOR

A. What type of exterior elevation do you desire? (Mediterranean, Hill Country, European, Contemporary, Colonial, Tuscan, etc.)

\_\_\_\_\_

Send: Photographs of exteriors of homes that you like would be helpful.

B. What exterior materials do you prefer? (Stone, Stucco, Brick, or combination of those?)

\_\_\_\_\_  
\_\_\_\_\_

C. What type of roofing materials would you like? (Asphalt shingle, concrete tile – flat or barrel, raised seam metal, etc.)

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**FLOOR PLANS**

**A. Garage**

**1. How many cars and what type?**

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**2. Do you need a workshop? (if so, what size)**

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**3. Do you need a sink?**

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**4. Do you need a side door?**

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**5. Do you need extra storage space? What size?**

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**B. Back Hall**

**1. Would you like a 1/2 bath or pool bath located here?**

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**2. Do you need a side door or back stairway located here?**

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**3. Do you need any other special features? (storage closet, broom closet, hobby room, etc.)**

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**C. Kitchen**

**1. Approximately what size?**

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**2. What type and finish on cabinets?**

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**3. Do you want the sink at a window or in the island or both?**

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**4. Do you want a breakfast bar? (how many seats?)**

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**5. What appliances do you have in mind?**

Updraft cooktop / downdraft cooktop / Gas cooktop / electric cooktop freestanding refrigerator / built - in

refrigerator 42" or 48"/single oven / double oven / ice maker / warming drawer / microwave / wine refrigerator

Other: \_\_\_\_\_

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**6. Do you need a desk in the kitchen? How big?**

\_\_\_\_\_

**7. Do you want a walk - in pantry or just a closet?**

\_\_\_\_\_

**8. What floor finish do you want in the kitchen? (tile / stone / hardwood / other):**

\_\_\_\_\_

**9. How do you want the kitchen shaped? (U, L, with island, galley, etc.)**

\_\_\_\_\_

**10. Do you want the kitchen open to another room?**

\_\_\_\_\_

**D. Breakfast Room**

**1. How many people should the breakfast room accommodate?**

\_\_\_\_\_

**2. Size and shape of table?**

\_\_\_\_\_

**3. Do you need room for more furniture in the breakfast room besides the table and chairs?**

\_\_\_\_\_

**4. Is there a special ceiling treatment or feature you want to incorporate into the breakfast room?**

\_\_\_\_\_

**E. Laundry**

**1. What approximate size do you want the laundry room?**

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**2. Do you want to walk through the laundry room to the garage? yes /no**

**3. Please circle the features you want in the laundry room: (washer, dryer, laundry sink, folding counter, wet hanging closet, refrigerator, freezer, fold down iron, sewing table, broom closet, separate mud room, access from garage)or others:**

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**F. Family Room/Great Room**

**1. Approximate size you want the Family/Great room?**

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**2. Do you need built - ins?**

**Describe:**\_\_\_\_\_

**3. Do you want a fireplace?**

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**4. What floor, wall, ceiling finishes would you like in this room? \_\_\_\_\_**

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**5. Do you want a special ceiling treatment? (vaulted, beamed, tray, etc)**

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**6. Do you want a wet bar located here? Icemaker / sink / refrigerator /**

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**7. Do you want the Family/Great room open or closed to the kitchen?**

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**8. Do you need a back stairway in this room?**

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**G. Living Room**

**1. Do you want a formal living room?**

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**2. If you have a living room, what size?**

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**3. Do you want a fireplace in the living room?**

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**4. What kind of ceiling would you like in the Living Room? (Height, vaulted, two story, tray)**

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**5. What floor finish in the Living Room?**

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**6. Do you require any special features or built - ins in the living room?**

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#### **H. Dining Room**

**1. Approximately what size do you want the dining room to be?**

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**2. How many people will the dining room need to accommodate?**

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**3. Would you like a special ceiling treatment in the dining room?**

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**4. What floor finish do you want in the dining room?**

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**5. Do you need a butler's pantry, china closet, or buffet?**

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**6. Do you need a fireplace in the dining room?**

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#### **I. Foyer**

**1. Approximately what size do you want the foyer to be?**

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**2. Do you want the staircase in the foyer?**

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**3. Do you want the foyer open to the: dining / living / study / other**

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**4. Do you have a preference for the shape of the stairs? (straight, L shape, round, round & suspended, etc.)**

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**5. What type of ceiling do you want in the foyer? (one story, tray, two story, barrel vault etc.)**

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**6. What type of floor material do you want in the foyer?**

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#### **J. Study/Library**

**1. Do you want a study / library? If yes, what size?**

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**2. Do you want cabinets and bookcases?**

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**3. Do you want a computer closet with pocket doors?**

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**4. Do you want a fireplace?**

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**5. Where would you like this room located?**

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#### **K. Master Bedroom**

**1. Where do you want the master bedroom located?**

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**2. Approximately what size do you want the master bedroom to be?**

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**3. Do you need a sitting area in the room, separate, or neither?**

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**4. Do you need built - in cabinets or bookcases?**

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**5. Do you need a fireplace in the bedroom, sitting room, or see - through to bath? \_\_\_\_\_**

**6. What kind of ceiling in the master bedroom? (Flat, stepped, vaulted, tray)**

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**7. Any other special features in the master?**

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**8. How many furniture walls, and what length, will you need in the master bedroom?**

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**L. Master Bathroom**

**1. Do you want one large bath or his and hers separate baths?**

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**2. Do you want a garden tub or a whirlpool bath? \_\_\_\_\_  
length \_\_\_\_\_**

**3. Do you want separate sinks and vanities or separate sinks and one vanity?**

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**4. Do you need a make - up table?**

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**5. Do you want a bidet?**

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**6. What type and size of shower? \_\_\_\_\_ two  
heads? \_\_\_\_\_ steam? \_\_\_\_\_**

**7. Do you want any ceiling treatments of special lighting in the master bath?**

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**8. What floor material in the master bath?**

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**M. Master Closet**

**1. Approximately how many feet of hanging space do you need?**

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**2. Do you want one large or two separate his/hers closets?**

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**3. Do you need any built - in drawers or shelves in the closets?**

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**4. Do you prefer access from the bedroom, bathroom, or between?**

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**5. Do you need any special items? (Ironing board, stackable washer dryer, or cedar closets?)**

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**N. Secondary Bedrooms**

**1 How many other bedrooms will you need?**

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**2 What floors will they be located on?**

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**3 Approximately what size will they be?**

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**O. Secondary Baths**

**1. How many full baths will you need in addition to the master bath?**

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**2. Will one be a Jack & Jill or Hollywood type walk through bath?**

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**3. How many 1/2 baths?**

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**P. Other Rooms**

**1. Will you need any other rooms finished such as children's playrooms, recreation rooms, exercise rooms, or any other? If so, where would you like these rooms located? And what size**

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**Q. Patio**

**1. Covered area: size and location ?**

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**2. Floor type? Flagstone pavers / ceramic tile / concrete / other**

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**3. Outdoor cooking area? Sink / grill / refrigerator / other**

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**4. Access from kitchen / living / family room / master / other**

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**5. Would you like any additional covered outdoor space, verandas, terraces, and/or decks, where**

would you  
like these located and what size?

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**GENERAL INFORMATION**

1. How many total square feet do you have in mind? 1st Floor \_\_\_\_\_ 2nd Floor

3rd floor \_\_\_\_\_

2. What is your approximate budget for home and lot combined?

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**Any other information**

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